



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:

Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:

Tuesday, August 20, 2019 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
August 20, 2019 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
 - a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee July 16, 2019
 - b. Regular Board Meeting Minutes and Warrants of July 16, 2019
 - c. Special Board Meeting Minutes and Warrants of August 5, 2019
2. **Warrants – None**
3. **Awards of Contracts – None**

UPDATES

1. **Update:** San Gorgonio Pass Regional Water Alliance Update
(by Director Davis)
2. **Update:** Manager's Operations Report
(by GM Louie)

OLD BUSINESS

1. Discussion/Action: **Fire Suppression System Installation and Meter Charges** (by Director Lynk)
2. Discussion/Action: **Carol's Kitchen – Corporate Sponsorship Petition** (by Carol Allbaugh; Board of Director/Strategic Advisor or designated representative)
3. Discussion: **Sustainable Groundwater Management Act (SGMA) Update**
(by General Manager Louie)

Prop 1 IRWM Implementation Grant Program Pre-application Workshop was held at the Coachella Valley Water District on 08/12/19.

SGP GSP Kickoff meeting to be held on 08/27/19 at SGPWA
4. Discussion/Action: **Vendor Bid re: Computer Services**
(by Director Sanderson & Director Wargo)
5. Discussion/Action: **General Manager Employment Agreement (by Board)**

NEW BUSINESS

1. Discussion/Action: **Audio Sound System Bid** (by General Manager Louie)

Props AV Audio Visual FX – Michael Betancourt
945 E. 6th Street, Beaumont, CA 92223

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – September 17, 2019, 5:00 pm
- b. Regular Board Meeting – Tuesday – September 17, 2019, 6:00 pm
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance – Alliance Meeting – Wednesday – September 25, 2019

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, July 16, 2019 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL

Director Wargo - Present
Director Israel - Absent

Calvin Louie (General Manager) - Absent
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent

***Note: This meeting was recorded by the District -**

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison

Balance Sheet:

➤ The District's combined Cash with Chase and LAIF balance was \$908,781 at month end. The District's total liabilities were approximately \$1.14 million at month end.

Profit and Loss:

- Line 3 Base Rate: This is the flat, fixed monthly charge to all residents for water service. YTD is over budget due to higher number of active connections.
- Line 4 Commodity Sales: This is the variable income from charges linked to the consumption of water. YTD is below budget at 92% due to lower consumption than anticipated.
- Line 6 Fire Sales: YTD is over budget due to more fire sales than anticipated.
- Line 9 New Account Fees: These fees are difficult to budget for accurately due to their unexpected nature when revenue is earned.
- Line 12 Basic Facilities Fee: These are fees charged for new service connections, meter installations & upgrades. These fees are difficult to budget accurately due to their unexpected nature when revenue is earned. YTD is below budget at 27% due to fewer new connections & meter installations than anticipated in budget.
- Line 44 Generator Service Contract: YTD is overbudget due to higher than expected maintenance costs for the Apache Generator.
- Line 49 Well Maintenance: YTD is over budget due to \$83K in invoices from Legend Pump & Well Services for Well 5 Rehabilitation. Rehabilitation included pulling the pump to perform maintenance & restore water flow.
- Line 52 Chlorinators: YTD is over budget due to purchase of two new chlorinator pumps (\$2.8K).
- Line 90 Vehicle Fuel: YTD is over budget due to higher than anticipated fuel costs.
- Line 93 Tractor Expenses: YTD is overbudget due to a \$1.8K invoice from PowerPlan for Tractor grease fitting maintenance & \$4.5K in Invoices for service on the Backhoe.
- Line 95 Service Trucks – R&M: YTD is over budget due to more vehicle repairs than anticipated. Notable repairs include replacement Transfer Switch Actuator on the 2010 Tundra and replacement 4WD Actuator on the 2009 Tundra.
- Line 96 Water Ops Phone & Internet: YTD is over budget due to increased phone bills for Field workers' on-call phones.
- Line 109 Main Street Improvements: YTD expenditures include invoices from Warren Duncan Contracting relating to demolition for the Main Street Project.
- Line 110 Meter Replacements & Other Capital: YTD purchases include Two Pumps for Chlorine Truck & Chlorine Station, (90) 5/8" meters & invoices from Krieger & Stewart for work relating to the Super Map.

As of June 30th, the fiscal year-to-date net loss is \$(125,174).

2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

Motion to adjourn at 17:19 hr. made by Director Wargo and 2nd by Director _____.

Director Wargo - Aye
Director Israel - Absent

Meeting adjourned at 17:19 hr. on Tuesday, July 16, 2019

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING
MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
July 16, 2019 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Absent
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Krieger Law Firm - Present
Joseph Ortiz, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee June 18, 2019
- b. Regular Board Meeting Minutes and Warrants of June 18, 2019

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of (a) June 18, 2019, and (b.) Regular Board Meeting Minutes of June 18, 2019, made by Director Davis and 2nd by Director Wargo.

Director Sanderson - Aye
Director Israel - Absent
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update
(by Director Davis)**
2. Update: **Manager's Operations Report
(by GM Louie)**

- Two water emergencies this month; possibly due to the recent earthquakes. One on Bonita, another on Magnolia.
- Well/Tank #1 still offline; engineering recommending the well be deepened. May cost approx. \$50k
- Well #5 down due to an electric pump motor failure; repairs underway. Expected to be about \$20k.
- CWSA – water tax did not pass.
- AGM Position awarded to Mrs. Elizabeth Lemus, effective July 1, 2019.

*Note: The Board rearranged the Agenda slightly and discussed **Old Business Discussion/Action Item #1: Fire Suppression System Installation and Meter Charges**, followed by **New Business Discussion/Action item #1: Customer Concern: Thornton Development LLC – Development on Manzanillo Street, Cabazon, CA**. They did this in order to prevent the Thornton's (who were the only public present) from waiting longer than necessary for their item to be discussed.

OLD BUSINESS

1. Discussion/Action: Fire Suppression System Installation and Meter Charges (by Director Lynk)

Many new residential homes are now being required to install a ¾" or a 1" for fire suppression services, when they would otherwise only require a smaller 5/8" meter. Because both the installation and monthly meter charges vary so greatly, and because the community is Disadvantaged/Severely Disadvantaged, the Board would like it investigated whether a compromise could be found to not only satisfy customer needs, but the District's financial responsibilities, along with encouraging new development in the community.

The District's current water rate/fee study contractor has been contacted, and the District is awaiting a response from them before it can proceed any further.

***Note: No roll call vote was made, but it was the consensus of the Board to table this item for the August Regular Board Meeting. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.**

NEW BUSINESS

1. Discussion/Action: Customer Concern: Thornton Development LLC – Development on Manzanillo Street, Cabazon CA (by Mr. & Mrs. Thornton & Duane Burk)

The fire flow test failed for the development parcel on Manzanillo, so the District had requested that the developer sign a waiver and release agreement acknowledging the failed fire flow test, and releasing the District from liability in any event relating to the current fire flow conditions.

After much discussion, it was determined that the language in the waiver and release agreement would be edited to include something along the lines of that should the fire flow conditions later meet or exceed standards, this agreement (which would initially be recorded against the property) would then be removed from the property's records.

***Note: No roll call vote was made, but it was the consensus of the Board to have District's legal to make the requested language changes to the waiver and liability release form for Thornton Development to sign. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.**

***Note: a short break was called from 19:25 hr. to 19:35 hr.**

CLOSED SESSION @ 19:35 hr.

- (1) CONFERENCE WITH LEGAL COUNSEL – General Manager's Personnel Evaluation / Annual Performance Review.**

OPEN SESSION @ 20:06 hr.

Report to the public of action taken by the Board, if any.

Nothing to report.

OLD BUSINESS

2. **Discussion/Action: Carol's Kitchen – Corporate Sponsorship Petition** (by Carol Allbaugh; Board of Director/Strategic Advisor or designated representative)

The Board was interested in the option of motioning to allow non-profit 501c3 entities to supply fliers/mailers to include with the District's monthly water bills, in which the District would mail said fliers for that specific entity once a year. In respect to this, it was discussed that management would perform the following:

- a. Discuss this with legal
- b. Perform an informal cost analysis regarding current sorting/folding/stuffing/mailing rates and mailing bill stock vs. delivering it to the postage facility

***Note: No roll call vote was made, but it was the consensus of the Board to table this item for the August Regular Board Meeting, and to have management look into the requested items. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.**

3. **Discussion: Sustainable Groundwater Management Act (SGMA) Update** (by General Manager Louie)

NEW BUSINESS

2. **Discussion/Action: Cost Limit for Sacramento Trips – Establish a limitation on the number of trips to reduce the annual cost.** (by Director Davis & Director Wargo)

Motion to approve a limit on CalMutuals travel to Sacramento to represent the District before the State to a maximum of four trips per fiscal year, up to two CWD representatives (whether one director and the GM, two directors, etc.) made by Director Wargo 2nd by Director_____.

Amended motion to approve a limit on CalMutuals travel to Sacramento to represent the District before the State to a maximum of four trips per fiscal year, up to two CWD representatives (whether one director and the GM, two directors, etc.), with the understanding that any other persons (whether community members, guests, etc.) that attend are responsible for their own expenses made by Director Lynk 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Absent
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

3. **Discussion/Action: Vendor Bid re: Computer Services** (by Director Sanderson & Director Wargo)

The Board wished to see a comparative analysis to see what other IT Providers would charge for the same services enjoyed by the District, along with obtaining

at least three other bids in order to gain a better understanding of where costs lie.

***Note: No roll call vote was made, but it was the consensus of the Board to table this item for the August Regular Board Meeting, and to have management look into the requested items. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.**

**4. Discussion/Action: Reimbursement for Lobby Day Delegation
(By GM Louie and Director Wargo)**

No action – dropped from the agenda.

**5. Discussion/Action: Special Board Meeting Re: Standby Charges
(By AGM Lemus)**

A Special Meeting will need to be held for Standby Charges; it was the consensus of the Board to hold this Special Meeting for Monday August 5, 2019 at 6:00 pm.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.
- Director Lynk and Director Davis: Requested that the District look into bids/quotes for a new PA (audio) system for the Board Room.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- o AGM Lemus: will be leaving on military duty from August 10-31, 2019; District accountants to perform payroll during Lemus' absence.

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – August 20, 2019, 5:00 pm
- b. Regular Board Meeting – Tuesday – August 20, 2019, 6:00 pm
- c. Special Board Meeting – Monday, August 5, 2019, 6:00 pm
- d. Personnel Committee – None
- e. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – None

ADJOURNMENT

Motion to adjourn at 21:13 hr. made by Director Davis and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Absent
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

Meeting adjourned at 21:13 hr. on Tuesday, July 16, 2019

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

SPECIAL BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Monday, August 05, 2019 – 6:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Krieger Law Firm - Absent
Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of - None
2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: Manager's Operations Report
(by General Manager Louie)

None.

NEW BUSINESS

1. Discussion/Action: Approval of Resolution 02-2019: Fixing water Standby Assessments for Fiscal Year 2019-2020.

Motion to approve Resolution 02-2019: Fixing water Standby Assessments for Fiscal Year 2019-2020 made by Director Israel and 2nd by Director Wargo.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

Only one member of the public was present. No comments.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

- Mrs. Lemus – Will be on leave from the District from Aug. 10 – 31, 2019 for Army Reserve Training (Annual Training).

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Lynk – will be absent for the September 17, 2019 Regular Board Meeting.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – August 21, 2018, 5:00 pm
- b. Regular Board Meeting – Tuesday – August 21, 2018, 6:00 pm
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance – Alliance Meeting – August 28, 2019, 5:00 pm

ADJOURNMENT

Motion to adjourn at 18:06 hr. made by Director Davis and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

Meeting adjourned at 18:06 hr. on Monday, August 5, 2019

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

Cabazon Water District
Profit & Loss
July 2019

	July 2019	Current YTD	FY 19/20 Budget	YTD (8%)
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 72,897	\$ 72,897	\$ 889,300	8%
4 Commodity Sales	29,527	29,527	320,600	9%
5 DHPO Contract	18,826	18,826	211,700	9%
6 Fire Sales - Water Bills	439	439	3,900	11%
7 Penalty Fees - Water Bills	4,638	4,638	44,900	10%
8 New Account Fees - Water Bills	125	125	1,800	7%
9 Returned Check Fees	30	30	400	8%
10 Basic Facilities Fee	-	-	18,900	0%
11 Stand By Fees - Tax Revenue	-	-	113,600	0%
12 TOTAL OPERATING INCOME	126,481	126,481	1,605,100	8%
13 NON-OPERATING INCOME				
14 Property Taxes	-	-	60,900	0%
15 Cell Tower Lease Income	2,087	2,087	25,100	8%
16 Misc. Non-Operating Income	367	367	-	0%
17 Interest Income	4,419	4,419	19,300	23%
18 TOTAL NON-OPERATING INCOME	6,874	6,874	105,300	7%
19 TOTAL REVENUES	133,355	133,355	1,710,400	8%
20 EXPENSES				
21 PAYROLL				
22 Directors Fees	-	-	20,000	0%
23 Management & Customer Service				
24 Customer Accounts	4,641	4,641	52,100	9%
25 Business Admin Manager	4,920	4,920	74,700	7%
26 General Manager	6,662	6,662	95,600	7%
27 Total Management & Customer Service	16,224	16,224	222,400	7%
28 Field Workers	14,229	14,229	168,300	8%
29 Employee Benefits Expense				
30 Workers Comp.	912	912	6,200	15%
31 Employee Health Care	7,233	7,233	67,000	11%
32 Pension	6,200	6,200	78,300	8%
33 Total Employee Benefits Expense	14,346	14,346	151,500	9%
34 Payroll Taxes	2,948	2,948	33,200	9%
35 TOTAL PAYROLL	47,746	47,746	595,400	8%

Cabazon Water District

Profit & Loss

July 2019

		July 2019	Current YTD	FY 19/20 Budget	YTD (8%)
36	OPERATIONAL EXPENSES				
37	Facilities, Wells, T&D				
38	Lab Fees	802	802	8,700	9%
39	Meters	-	-	4,700	0%
40	Utilities - Wells	4,681	4,681	124,000	4%
41	Line R&M Contractor	-	-	12,500	0%
42	Line R&M Materials	4,079	4,079	60,000	7%
43	Well Maintenance	960	960	37,000	3%
44	Security	1,159	1,159	24,800	5%
45	Grant Writing Services	-	-	10,000	0%
46	Engineering Services	3,873	3,873	46,500	8%
47	Facilities, Wells, T&D - Other	520	520	12,400	4%
48	Total Facilities, Wells, T&D	16,073	16,073	340,600	5%
49	Utilities - Office				
50	Electricity	1,761	1,761	19,000	9%
51	Gas	36	36	1,000	4%
52	Telephone	819	819	9,800	8%
53	Trash Pickup & Office Cleaning	369	369	4,500	8%
54	Total Utilities - Office	2,986	2,986	34,300	9%
55	Office Expenses				
56	Water Billing System	177	177	2,100	8%
57	Supplies & Equipment	407	407	9,900	4%
58	Copier Lease & Printing Supplies	237	237	6,000	4%
59	Dues & Subscriptions	417	417	4,900	9%
60	Postage	550	550	7,900	7%
61	Printing & Publications	-	-	6,200	0%
62	Computer Services	4,362	4,362	36,800	12%
63	Office Storage	500	500	6,100	8%
64	Air Conditioning Servicing	418	418	4,900	9%
65	CA Water Systems Alliance	-	-	2,500	0%
66	Office Expenses - Other	-	-	2,900	0%
67	Total Office Expenses	7,068	7,068	90,200	8%
68	Support Services				
69	Financial Audit	-	-	22,500	0%
70	Accounting	2,814	2,814	35,000	8%
71	Legal Services	5,316	5,316	52,000	10%
72	Bank Service Charges	48	48	700	7%

Cabazon Water District
Profit & Loss
July 2019

		FY 19/20			
		July 2019	Current YTD	Budget	YTD (8%)
73	Payroll Service	495	495	4,700	11%
74	Website Support	-	-	900	0%
75	General Liability Insurance	1,962	1,962	23,400	8%
76	Total Support Services	10,634	10,634	139,200	8%
77	Training/Travel	1,274	1,274	26,400	5%
78	Other Fees/SWRCB	2,394	2,394	7,100	34%
79	Service Tools & Equipment				
80	Shop Supplies and Small Tools	1,727	1,727	8,700	20%
81	Vehicle Fuel	626	626	16,600	4%
82	Employee Uniforms	-	-	1,800	0%
83	Safety	-	-	500	0%
84	Tractor Expenses	177	177	7,500	2%
85	Equipment Rental	-	-	2,000	0%
86	Service Trucks - R&M	400	400	14,200	3%
87	Water Ops Phone & Internet	200	200	2,400	8%
88	Total Service Tools & Equipment	3,130	3,130	55,700	6%
89	NON-OPERATING EXPENSES				
90	Grant & Loan Processing Fee	-	-	1,400	0%
91	DWR Interest Expense	-	-	9,100	0%
92	DHPO Interest Expense	-	-	7,900	0%
93	Bad Debt Expense	-	-	1,200	0%
94	Miscellaneous	8	8	1,100	1%
95	TOTAL NON-OPERATING EXPENSES	8	8	20,700	0%
96	TOTAL EXPENSES	91,314	91,314	1,309,600	7%
97	TOTAL INCOME BEFORE CAPITAL & GSA	42,041	42,041	400,800	10%
98	DHPO Capacity Credit	(1,750)	(1,750)	(21,000)	8%
	CAPITAL PROJECTS				
99	Main Street Improvements (Icehouse Imp.)	-	-	(30,000)	0%
100	Meter Replacements & Other Capital	-	-	(22,000)	0%
101	New Vehicle Purchase	-	-	(37,000)	0%
102	TOTAL CAPITAL PROJECTS	-	-	(89,000)	0%
103	DEBT - PRINCIPAL				
104	Debt Service Principal - DWR	-	-	(39,600)	0%
105	Debt Service Principal - DHPO (Zion)	-	-	(80,800)	0%
106	TOTAL DEBT - PRINCIPAL	-	-	(120,400)	0%
107	SGMA / GSA	(477)	(477)	(60,000)	1%
108	NET INCOME / (LOSS)	\$ 39,814	\$ 39,814	\$ 110,400	36%

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.

Cabazon Water District

Balance Sheet

July 31, 2019

July 31, 19

1	ASSETS	
2	Current Assets	
3	Checking/Savings	
4	General Bank Account-Chase	146,912
5	Payroll Bank Account-Chase	63,276
6	Trust Account-Chase (Cust. Deposits)	10,791
7	Local Petty Cash	100
8	Total Checking/Savings	221,079
9	Accounts Receivable	225,560
10	LAIF	727,758
11	Bank of NY Trustee Accounts	65,937
12	Prepaid Expenses	19,477.33
13	Inventory Total	93,672
14	Total Other Current Assets	1,132,404
15	Total Current Assets	1,358,766
16	Fixed Assets	
17	Construction in Process	
18	CIP Cabazon Outlets Expansion	9,692
19	CIP Super Map	19,015
20	CIP 50100 Main St. Property	85,460
21	Total Construction in Process	114,167
22	Tools and Equipment	123,319
23	Source of Supply	1,552,226
24	Transmission & Distribution	10,216,143
25	Buildings & Structures	12,281
26	Water Treatment	8,800
27	Office Furniture and Equipment	71,808
28	Intangible Plant	11,032
29	Vehicles	106,309
30	Land	689,548
31	Accumulated Depreciation	(5,618,438)
32	Total Fixed Assets	7,287,193
33	TOTAL ASSETS	8,645,959
34	LIABILITIES & EQUITY	
35	Liabilities	
36	Current Liabilities	
37	Accounts Payable	33,815
38	Other Current Liabilities	
39	Customer Deposits - Co 1	5,700
40	Customer Deposits - Co 2	5,184
41	Total Customer Deposits	10,884
42	Accrued Vacation Pay	10,051
43	DWR-HS Payable - Current	38,425
44	Current Portion Zion's Bank Ln	78,870
45	Accrued Payroll	7,565

Cabazon Water District
Balance Sheet
July 31, 2019

		July 31, 19
46	Accrued Payroll Taxes	<u>553</u>
47	Accrued Interest	4,734
48	Accrued Expenses	8,129
49	Employee Deductions	<u>-</u>
50	Total Other Current Liabilities	<u>159,212</u>
51	Total Current Liabilities	193,026
52	Long Term Liabilities	
53	DWR-H Loan Payable (Payoff '26)	318,500
54	Zion's Bank Long Term (2023)	335,745
55	RCEDA Loan Payable	<u>300,000</u>
56	Total Long Term Liabilities	<u>954,245</u>
57	Total Liabilities	<u>1,147,272</u>
58	Total Equity	<u>7,498,688</u>
59	TOTAL LIABILITIES & EQUITY	<u><u>8,645,959</u></u>

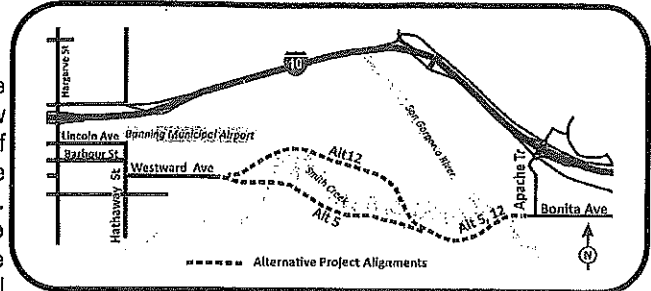
Public Notice

Notice of Availability of a Recirculated Draft Environmental Impact Report/ Draft Environmental Assessment

I-10 Bypass: Banning to Cabazon Project

WHAT IS BEING PLANNED?

The County of Riverside, in cooperation with the City of Banning and the California Department of Transportation (Caltrans), proposes to construct a new two-lane roadway extending approximately 3.3 miles from the intersection of Hathaway Street and Westward Avenue in the City of Banning, east to the intersection of Bonita Avenue and Apache Trail in the community of Cabazon. The proposed project includes bridges over Smith Creek and the San Geronio River, paving of two lanes, a median, paved shoulders, drainages, a shared use path and sidewalks. The proposed project would serve to accommodate local trips on a local roadway and provide an alternate route between Banning and Cabazon in the event of a closure on I-10. Two alternative alignments for the new roadway are under consideration along with a No Action/No Project alternative.



Pursuant to Section 15072(f)(5) of the California Environmental Quality Act (CEQA) Guidelines, it has been determined that the project site is not present on any of the lists enumerated under Section 65962.5 of the Government Code including, but not limited to lists of hazardous waste facilities, land designated as hazardous waste property, and hazardous waste disposal sites, and the information in the Hazardous Waste and Substances Statement required under subdivision (f) of that section.

WHY THIS PUBLIC NOTICE?

The County of Riverside and Caltrans have studied the proposed project and prepared the *Recirculated Draft Environmental Impact Report/Environmental Assessment (DEIR/DEA)*, which considers the environmental impacts of the two alternative alignments and the No Action/No Project alternative. Environmental effects anticipated include noise, traffic, land use, visual and cumulative impacts. The DEIR/DEA was previously circulated for public review from December 29, 2017 to April 30, 2018. This Recirculated DEIR/DEA is being recirculated for public review in accordance with Section 15088.5(a) of the CEQA Guidelines in order to include the identification of a Locally Preferred Alternative. This notice is to advise you that the Recirculated DEIR/DEA is available for you to read.

WHAT'S AVAILABLE?

The Recirculated DEIR/DEA will be available for 45 days from August 12, 2019 until September 25, 2019. The document will be available for review at the following locations, at the website www.rcprojects.org/i10bypass/, or by contacting the Riverside County Transportation Department (contact information below).

- County of Riverside Transportation Department, 3525 14th Street, Riverside, CA 92501. Monday – Friday, 8:00am to 5:00pm.
- Caltrans District Office, 464 West 4th Street, San Bernardino, CA 92401. Monday – Friday, 8:00am to 5:00pm.
- Banning Library, 21 West Nicolet St, Banning, CA 92220. During normal library hours.
- Cabazon Library, 50425 Carmen Ave, Cabazon, CA 92230. During normal library hours.

WHERE YOU COME IN

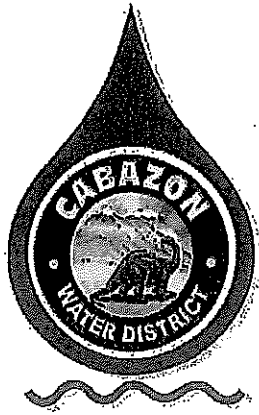
Would you like to make comments on the project, the alternative alignments or the Recirculated DEIR/DEA? Please submit your comments in writing no later than September 25, 2019 to Mary Zambon, Environmental Project Manager, Riverside County Transportation Department, 3525 14th St., Riverside CA 92501. Comments received during the public review period for the Recirculated DEIR/DEA will be included in the *Final Environmental Impact Report/Final Environmental Assessment (FEIR/FEA)* and will be considered in selection of the Preferred Alternative. Comments previously provided on the DEIR/EA (circulated in December 2017) have been reviewed and will be included in the administrative record for the Project, and will not be responded to individually in the FEIR/FEA. Options for submitting comments that will be responded to in the FEIR/FEA include:

- Resubmit your previous comments from the December 2017 circulation of the Draft EIR/EA.
- Submit new comments on the Recirculated Draft EIR/EA.

The FEIR/FEA will identify the Preferred Alternative. After selection of the Preferred Alternative, the County will request approval of the EIR by the County Board of Supervisors for CEQA compliance; and Caltrans will decide whether to issue a Finding of No Significant Impact or require an Environmental Impact Statement (EIS) for compliance with the National Environmental Policy Act. Notice of said decision will be provided to any person requesting notification. No decision will be made until after the review period is complete and the FEIR/FEA is prepared.

CONTACT

For more information about this project or to receive a copy of the Recirculated DEIR/DEA, please contact Mary Zambon, Riverside County Transportation Department, at (951) 955-6759 or MZAMBON@rivco.org. Under the Americans with Disabilities Act of 1990, requests for accommodations (documents in alternate formats, American Sign Language interpreter, etc) can be made by contacting the individual noted above.



Current Water Rates Effective December 1, 2018

Meter Size	Monthly Service Charge
5/8"	\$ 61.77
3/4"	\$ 89.10
1"	\$ 143.78
1-1/2"	\$ 280.46
2"	\$ 444.48
3"	\$ 881.88
4"	\$ 1373.94
6"	\$ 2740.80
Contract Customer	\$ 2025.45

Monthly Commodity Charge

Tier 1: 0-700 ft ³	\$1.39 per 100 cubic feet
Tier 2: 800-1,400 ft ³	\$3.04 per 100 cubic feet
Tier 3: Over 1,400 ft ³	\$4.42 per 100 cubic feet
Contract Customer	\$4.64 per 100 cubic feet



Cabazon Water District

14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

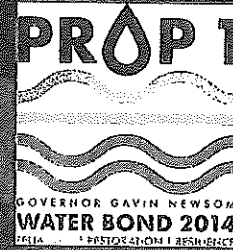
Summary of Water Facilities Charges

This table summarizes the total charges required for water service to accommodate new water connections up to and including a 2 inch water meter service:

Meter Size (Inches)	Capacity Charge Per Meter (\$)	Service Connection Charge Per Meter (\$)	Total Charges (\$)
5/8 x 3/4	8,136	1,170	9,306
3/4	12,204	1,180	13,384
1	20,340	1,240	21,580
1-1/2	40,679	1,900	42,579
2	65,087	2,000	67,087

Business (951) 849-4442 • FAX (951) 849-2519

**Proposition 1 IRWM Implementation
Grant Program
Pre-Application Workshop**



Location: *Coachella Valley Water District
Training Room
75-515 Hovley Avenue East
Palm Desert, CA 92211*

Date: *August 12, 2019*

Time: 9:30 AM - 4:30 PM

Agenda

- | | | |
|--------------|--|------------------------------|
| 9:30 | Hosting Agency Welcome and Announcements | CVWD |
| 9:40 | DWR and Other Granting Agencies' Introduction | DWR/Other
State Agencies |
| 9:50 | Brief Funding Area Summary
- Quick Funding Area Review
- Inter-regional Coordination | Woodard &
Curran |
| 10:00 | Application 1 – Mojave IRWM Group
- Proposal Summary (5 min)
o Overview of critical water management needs & priorities
- Application Overview (10 min)
o Overview of projects & selection process
o Discussion on how the application includes or responds to
DAC/EDA/Tribe needs, climate change, increased regional
self-reliance, and AB 1249 requirements
- Project 1 Overview (10 min) – Bighorn Desert View Water Agency,
Replacement Potable Production Well
o DWR and Agency Feedback (10 min)
- Project 2 Overview (10 min) – Hi-Desert Water District, Water Main
Leak Program
o DWR and Agency Feedback (10 min)
- Project 3 Overview (10 min) – City of Twentynine Palms,
Twentynine Palms Wastewater Project
o DWR and Agency Feedback (10 min) | MWA &
Project
Sponsors |

- Project 4 Overview (10 min) – Joshua Basin Water District, Water Loss System Improvement Project
 - o DWR and Agency Feedback (10 min)
- Project 5 Overview (10 min) – Twentynine Palms Water District, Groundwater Treatment for Well 11B
 - o DWR and Agency Feedback (10 min)

11:55 Lunch Break

All

- Switch out Local Project Sponsors

12:05 Application 2 – San Geronio IRWM Region

City of Banning & Project Sponsors

- Proposal Summary (5 min)
 - o Overview of critical water management needs & priorities
- Application Overview (10 min)
 - o Overview of projects & selection process
 - o Discussion on how the application includes or responds to DAC/EDA/Tribe needs, climate change, increased regional self-reliance, and AB 1249 requirements
- Project 1 Overview (10 min) – City of Banning, Altitude Valves to Maximize Emergency Storage
 - o DWR and Agency Feedback (10 min)
- Project 2 Overview (10 min) – Cabazon Water District, Isolation Valve Improvement Project
 - o DWR and Agency Feedback (10 min)
- Project 3 Overview (10 min) – City of Banning, Location #2 Waterline Replacement
 - o DWR and Agency Feedback (10 min)
- Project 4 Overview (10 min) – City of Banning, Smart Metering (AMR/AMI)
 - o DWR and Agency Feedback (10 min)

1:40 Break

All

- Switch out Local Project Sponsors

1:50 Application 3 – Coachella Valley IRWM Region

CVWD & Project Sponsors

- Proposal Summary (5 min)
 - o Overview of critical water management needs & priorities
- Application Overview (10 min)
 - o Overview of projects & selection process
 - o Discussion on how the application includes or responds to DAC/EDA/Tribe needs, climate change, increased regional self-reliance, and AB 1249 requirements

- Project 1 Overview (10 min) – Coachella Valley Regional Water Management Group, CV Water Counts Regional Conservation Program
 - o DWR and Agency Feedback (10 min)
- Project 2 Overview (10 min) – Coachella Valley Water District, Eastern Coachella Valley Water Supply Project – Avenue 66 Phase 2
 - o DWR and Agency Feedback (10 min)
- Project 3 Overview (10 min) – Coachella Water Agency, Castro Mobile Home Park Consolidation
 - o DWR and Agency Feedback (10 min)
- Project 4 Overview (10 min) – Mission Springs Water District, Groundwater Quality Protection Project – Sub Area M2-1
 - o DWR and Agency Feedback (10 min)
- Project 5 Overview (10 min) – Coachella Valley Water District, Eastern Coachella Valley Septic to Sewer Conversions – Airport Boulevard
 - o DWR and Agency Feedback (10 min)
- Project 6 Overview (10 min) – Coachella Valley Water District, Eastern Coachella Valley Septic to Sewer Conversions – Monroe Street
 - o DWR and Agency Feedback (10 min)
- Project 7 Overview (10 min) – Coachella Valley Water District, 2017/18 Non-Potable Water Connections Project
 - o DWR and Agency Feedback (10 min)

4:25 Closing Remarks & Next Steps
 - Timeline for Application Submittal

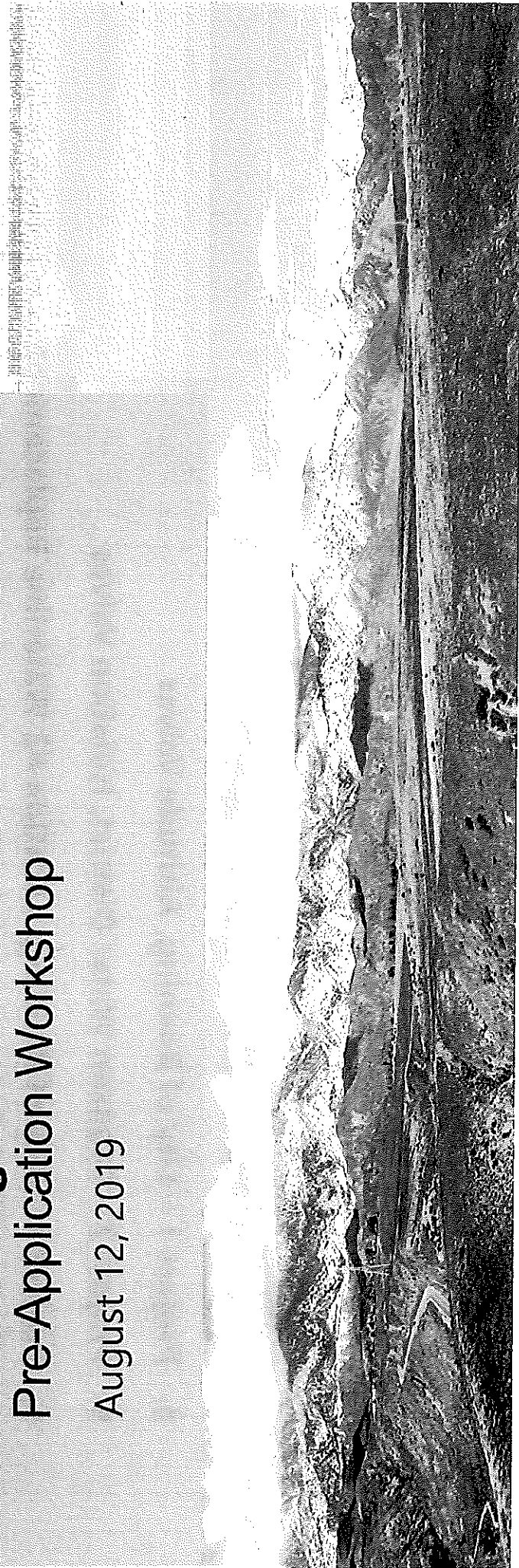
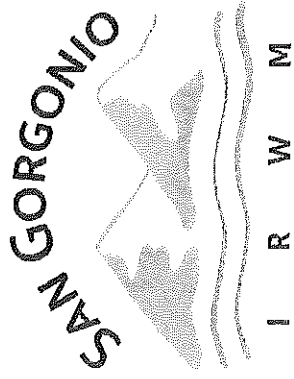
Woodard &
Curran

4:30 ADJORN

Colorado River Funding Area

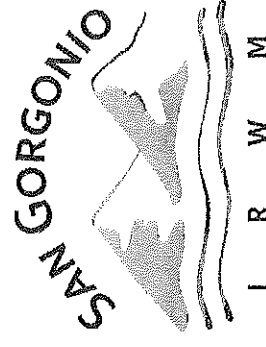
Proposition 1 IRWM Implementation
Grant Program
Pre-Application Workshop

August 12, 2019



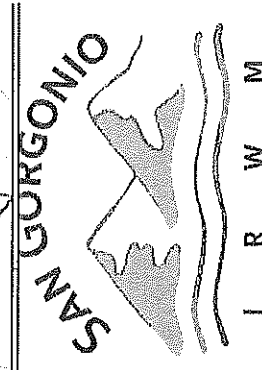
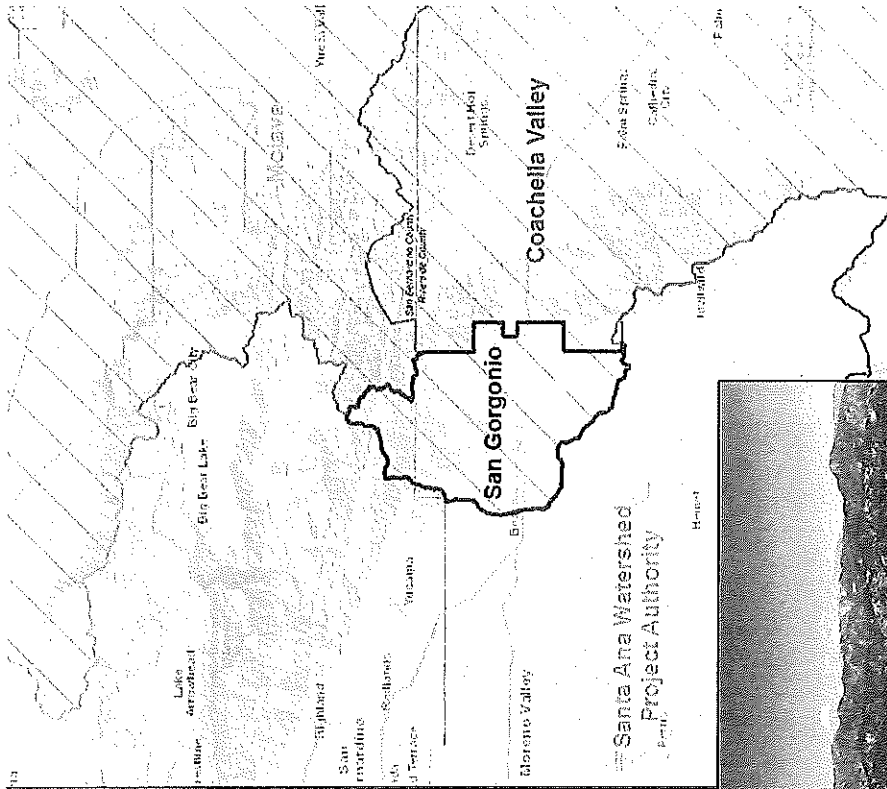
Today's Agenda

1. **Regional Conditions and Proposal Summary**
2. **Application Overview**
3. **Project 1 – City of Banning, Altitude Valves**
4. **Project 2 – Cabazon Water District, Isolation Valves**
5. **Project 3 – City of Banning, Location #2 Waterline Replacement**
6. **Project 4 – City of Banning, Smart Metering (AMR/AMI)**
7. **Conclusion**



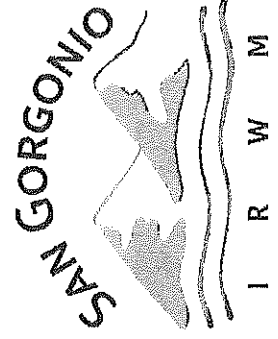
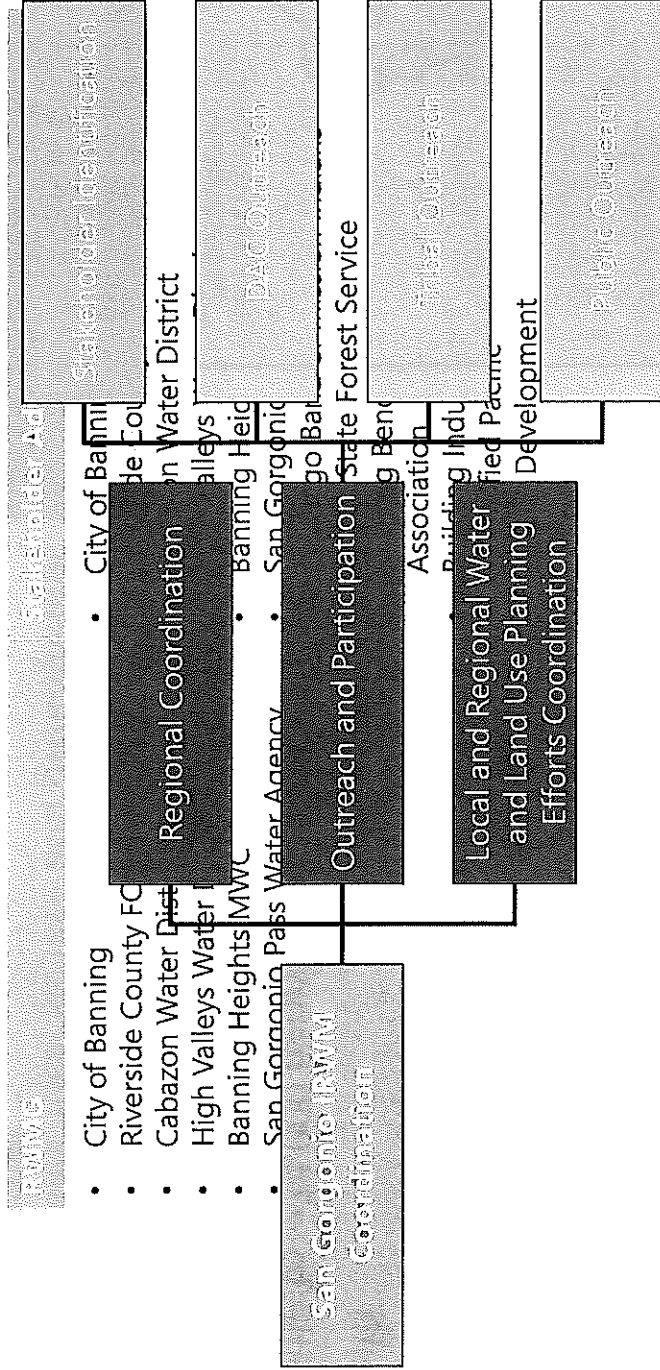
San Gorgonio IRWM Region

- Formed in 2016; IRWM Plan Adopted 2018
- Located in Riverside and San Bernardino Counties, between San Bernardino Mountains to the north and San Jacinto Mountains to the south
- Home to ~34,000 people and relatively rural
- Diverse, rich, and unique transitional ecosystem and climate – marine coastal influences to west, desert influences to east
- Water supplies: local surface and groundwater, imported water
- Medium Priority groundwater basin

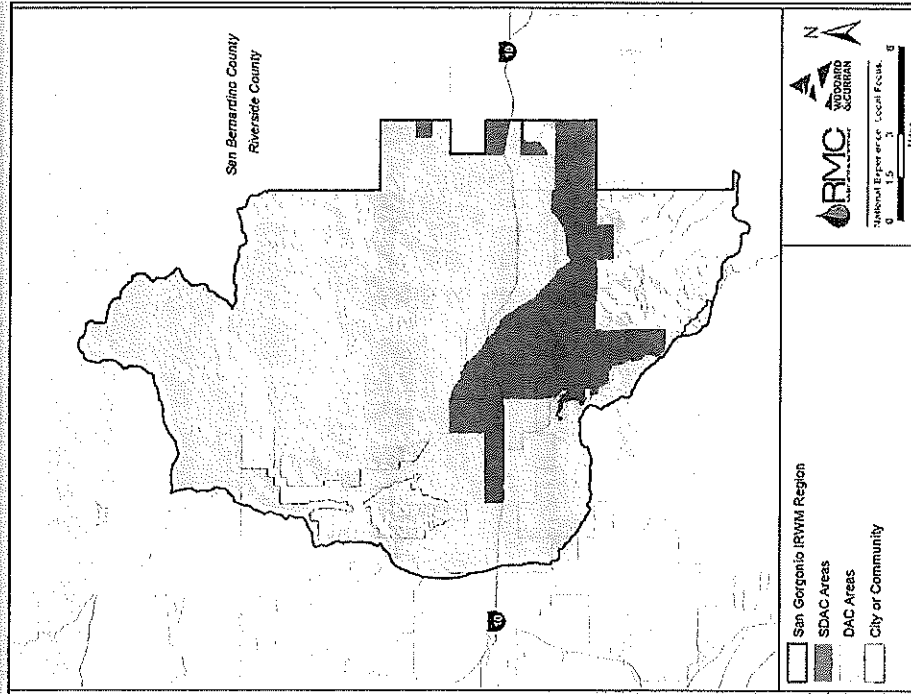


Coordination

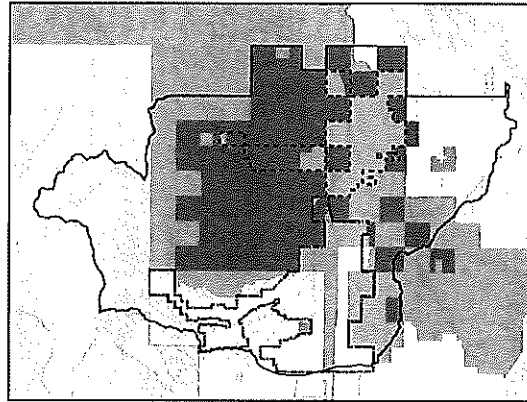
Banning Unified School District



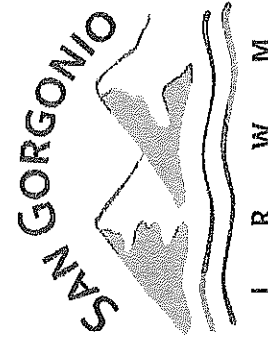
San Gorgonio IRWM Region



	Region Area (sq mi)	Region Area %	Population	Population %
SGIRWM Region	153	-	33,993	-
DAC & SDAC	137	90%	33,463	98%
SDAC only	95	62%	20,821	61%

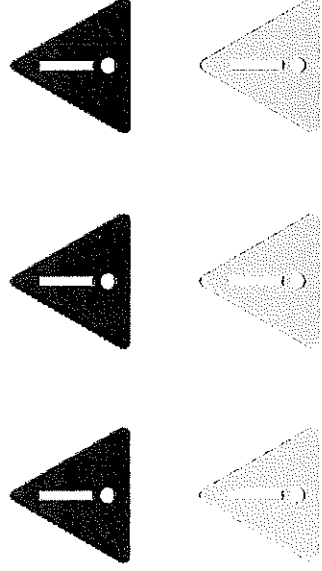


Tribal land is 34% of the total Region's area, and 4% of the Region's resident population

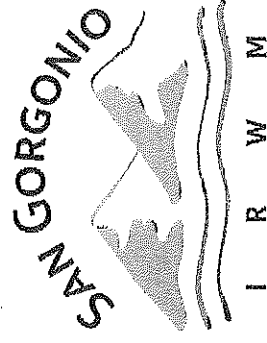


Issues and Needs

- **Water Supply** – imported and local supply reliability
- **Water Quality** – protect high existing water quality
- **Flood Management** – unconfined flooding and debris flow, exacerbated by fire; future large storm events
- **Habitat and Open Space** – protect ecosystems and their water supplies, consistent with MSHCP
- **DACs** – provide affordable, accessible, safe, and reliable water to region, including remote and rural DACs; protect economic vitality of DACs
- **Climate Change** – increased demands, decreased supply, increased flood hazards and wildfire impacts on flooding and water quality, impacts to native species and habitats
 - variability of precipitation leads to challenges in planning and supply reliability

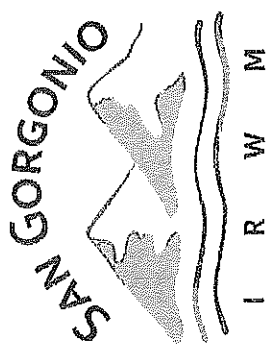


98% population is a DAC
Needs of the Region = DAC Needs

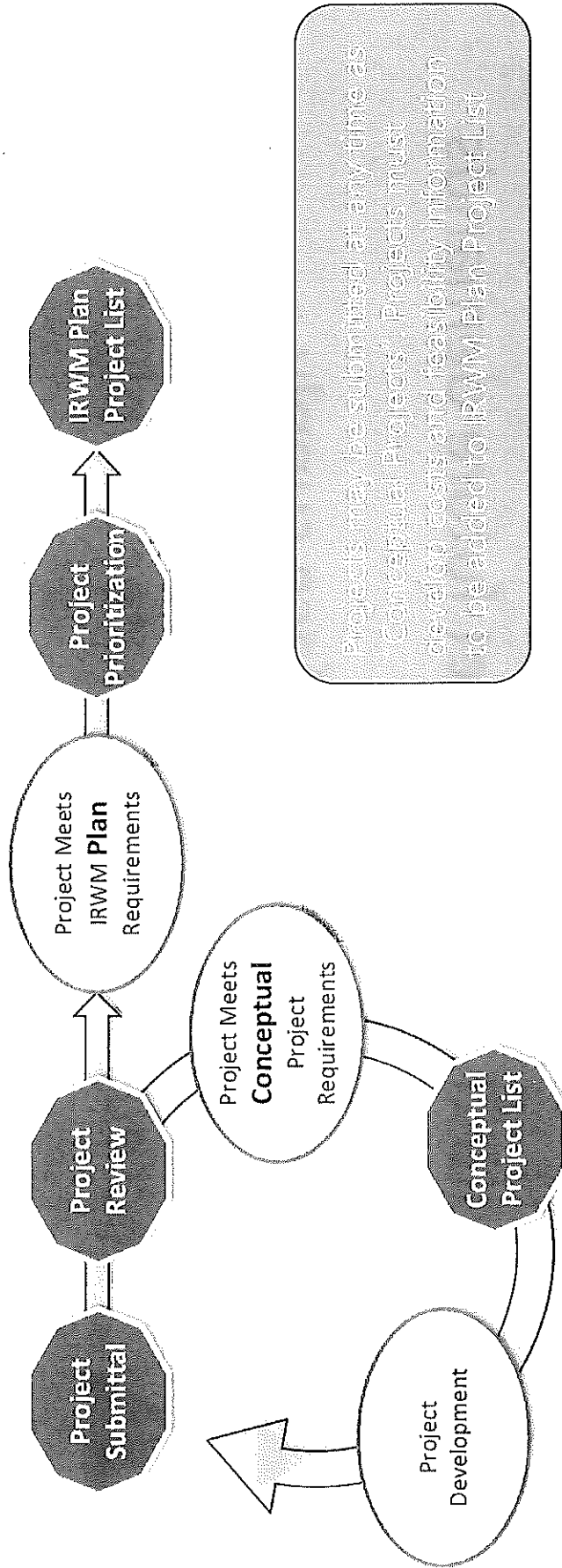


Priority Concerns

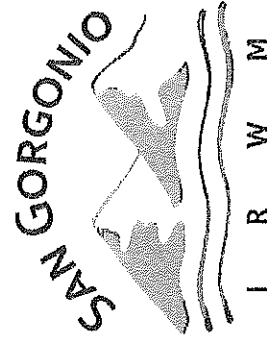
- ⚠ Limited ability to meet future demands
- ⚠ Decrease in local surface supply
- ⚠ Decrease in groundwater supply
- ⚠ Decrease in imported supply



Project Application Process



NOTE to self: Some projects were conceptual and added info during Call for Projects – no formal “vote” to move them to the Plan list



Project Application Process: Prioritization

Project Prioritization Criteria and Scoring (one point each)

Criterion 1: Meets objectives in at least two regional goals and/or implements at least two RMS

Criterion 2: Forms partnership between multiple agencies and/or organizations

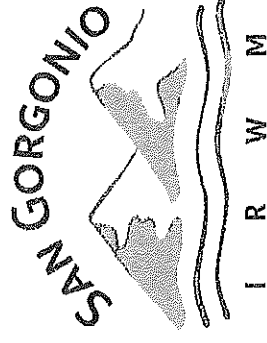
Criterion 3: Benefits DAC or Tribe

Criterion 4: Has at least one quantified benefit

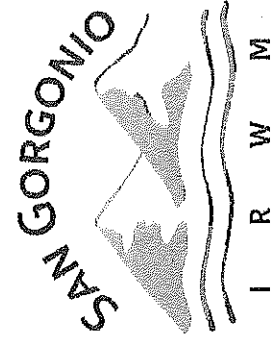
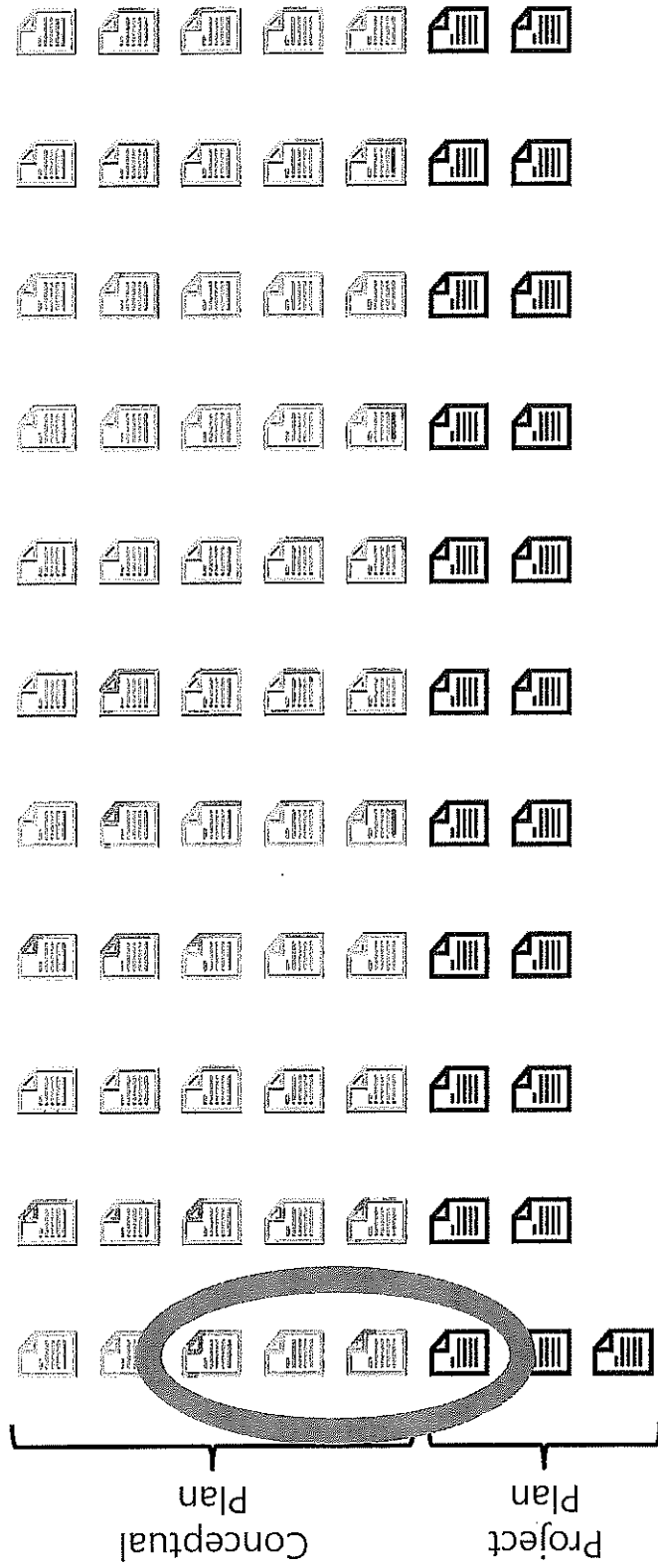
Criterion 5: Has a completed cost/benefit analysis

Criterion 6: Adapts to climate change and/or reduces GHG emissions

RWVG discussed the projects.
Add info on Call for Projects (dates) –
website and email



Results of Application Process



Projects Selected for Proposition 1, Round 1



Project 1: Altitude Valves



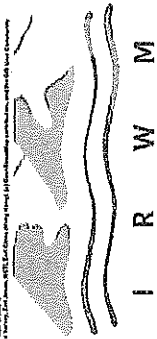
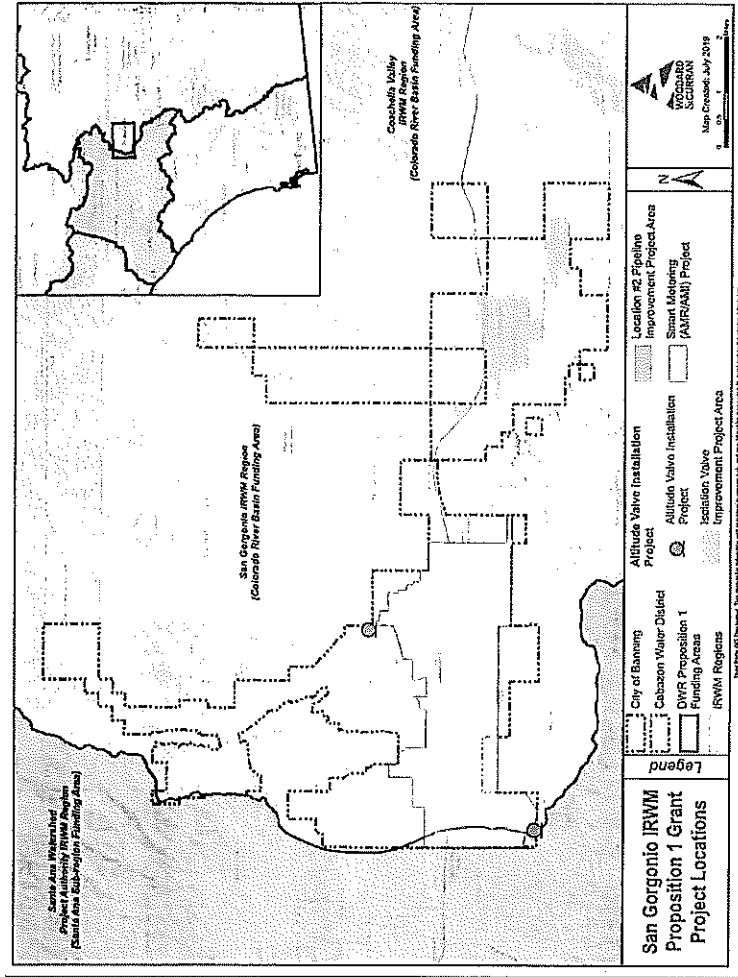
Project 2: Isolation Valves



Project 3: Location #2 Waterline Replacement



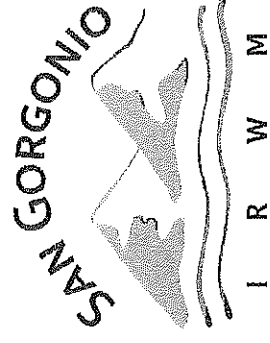
Project 4: Smart Metering



Proposal Benefits

- Water savings – leak prevention, customer demand reductions, reduced water waste
- Reduced imported water demands
- Increased storage
- Improved system management and efficiencies
- Reduced energy demands
- Improved customer service / reduced impacts to customers

All 4 projects benefit
DACs



Proposal Compliance with Proposition 1 Requirements

Four Key Conditions* the Proposal must respond to:

Project 1: Altitude Valves

Project 2: Isolation Valves

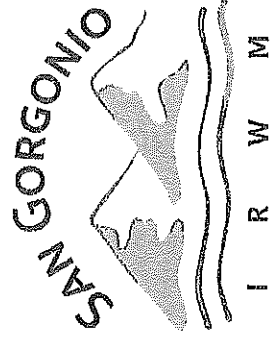
Project 3: Location #2 Waterline Replacement

Project 4: Smart Metering

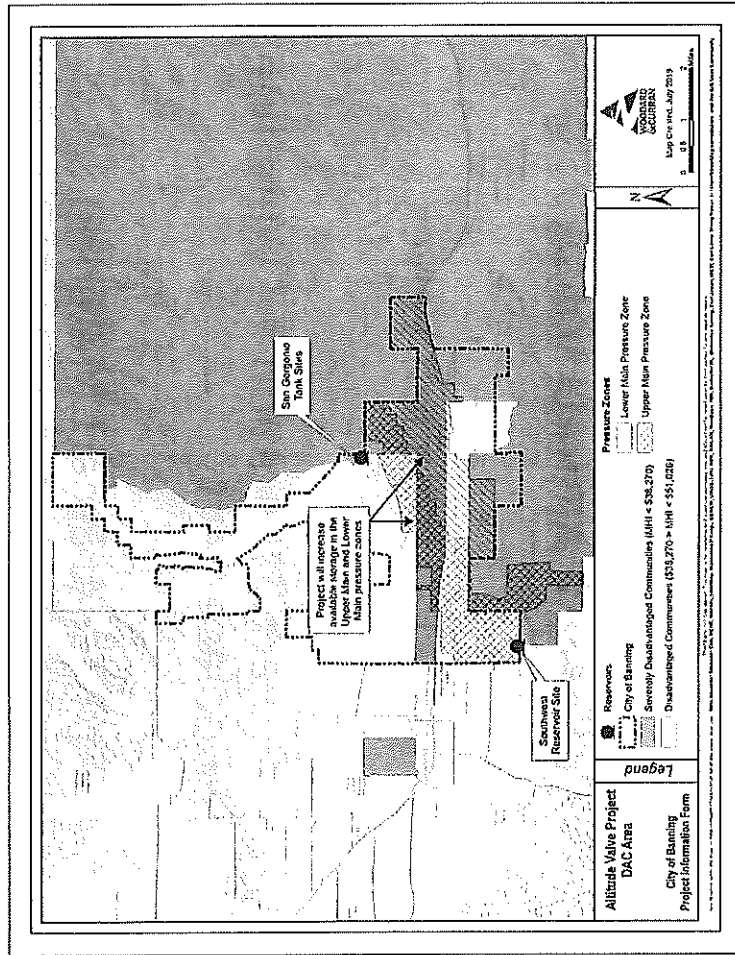
✓ Needs of DACs ✓
- Climate change ✓

✓ Regional self-reliance ✓
- Compliance with AB 1249 ✓

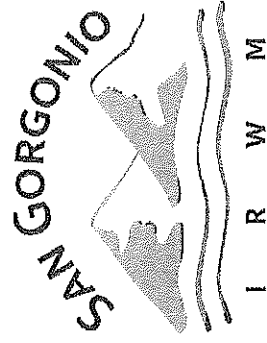
✓ ✓ ✓



Project 1: Altitude Valves



- Project Sponsor: City of Banning
- Multi-phase project
 - Phase 1 – Currently under construction
 - Phase 2 (to be completed under grant) – Design completed but construction not yet started.
- Installation of altitude valves on existing reservoirs, allowing for accurate accounting of reservoir levels
- Improves and maximizes design capacities of existing infrastructure by increasing storage by 1.7 million gallons
- Provides additional storage for the 2 largest of the City's 4 pressure zones

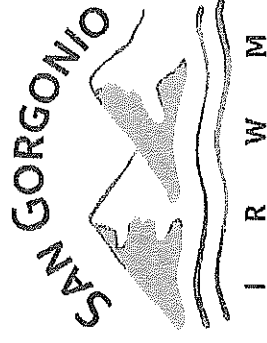


Project 1: Altitude Valves

Needs Addressed

1. Improves supply reliability by increasing storage
2. Cost effective solution for storage needs, supporting affordable water supplies
3. Additional water for fire protection, helping reduce post-fire hazards
4. Reduces energy use and associated GHG emissions contributing to climate change
5. Avoids construction of a new reservoir and potential impacts to native habitat

Addresses 4 IRWM Prior Objectives and 4 statewide priorities

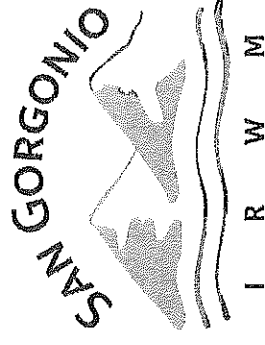


Project 1: Altitude Valves

Key Benefits

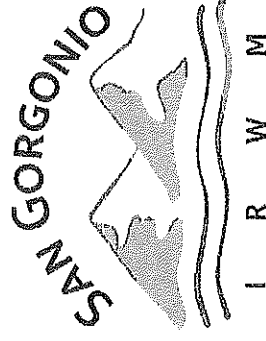
1. Maximizes existing infrastructure and storage
2. Increases existing storage by 1.7 million gallons
3. Improves operational flexibility and efficiencies
4. Does not require power or external water controller input
5. Reduces cost by
 1. Not requiring the construction of additional reservoirs in the near future
 2. Increase in pumping during off-peak hours, a \$0.06 difference per kWh
6. Avoids construction of new reservoir, and associated costs and impacts

Project benefits a DAC



Project 1: Altitude Valves

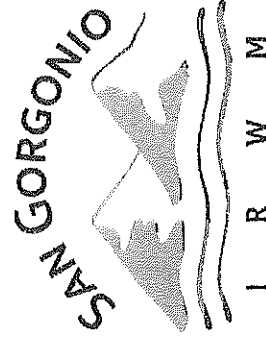
- **Alternatives**
 - Considered one alternative – construction of a new reservoir of equivalent volume.
 - Cost of alternative - \$1.53 million (1.7 MG reservoir \$0.90/gallon industry cost in So. California); additional costs for property acquisition, pipeline, and design.
 - More than twice cost of proposed project, greater impacts to residents and environment
- **How this project builds on previous IRWM projects**
 - Included as Conceptual Project in IRWM Plan
- **Operations and Maintenance**
 - Minimal maintenance required for valves
 - O&M will be conducted by the City of Banning and funded by normal service fees (operating budget)
- **Nature of stakeholder coordination**
 - Project reviewed by stakeholders as part of project submittal and selection process
 - Stakeholder coordination took place while the IRWM Region and Plan were being created.
 - Stakeholders provided input on the Regions vulnerabilities and needs, and the project selection and prioritization process.



Project 1: Altitude Valves

- Work Plan:
 - Project Administration – grant administration (quarterly reporting and invoicing, project completion report) and project oversight
 - Planning and design – *complete*
 - Land / easement acquisition – *complete*
 - Permitting – *not applicable*
 - Construction / installation – installation of valves at reservoirs, excavation in vicinity of existing reservoirs to install sensors and associated appurtenances, restoration to pre-construction conditions.

Do we have any photos of the valves?

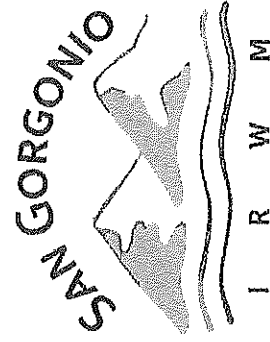


Project 1: Altitude Valves

Category	Cost Share Non-State Funded	Request Grant Amount	Other Cost Share	Total Cost
Project Administration	\$6,307	\$0	\$0	\$6,307
Land Purchase / Easement	\$0	\$0	\$0	\$0
Planning / Design / Engineering / Environmental Documentation	\$55,225	\$0	\$0	\$55,225
Construction / Implementation	\$174,907	\$445,840	\$0	\$630,747
Column Total	\$236,439	\$455,840	\$0	\$692,279

Cost Share Waiver Requested: YES

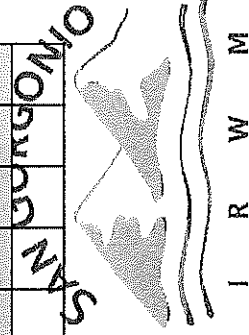
- Costs developed from detailed engineering design (engineer's estimate) and contractor estimates for Phase 1.
- City of Banning providing cost share from water enterprise funds.



Project 1: City of Banning – Altitude Valves

Schedule

Month	Project Administration	Land Purchase / Easement	Planning / Design / Engineering / Enviro. Doc.	Construction / Implementation
Sep-18	█		█	
Oct-18	█		█	
Nov-18	█		█	
Dec-18	█		█	
Jan-19	█		█	
Feb-19	█		█	
Mar-19	█		█	
Apr-19	█			
May-19	█			
Jun-19	█			█
Jul-19	█			█
Aug-19	█			█
Sep-19	█			█
Oct-19	█			█
Nov-19	█			█
Dec-19	█			█
Jan-20	█			█
Feb-20	█			█
Mar-20	█			█
Apr-20	█			█
May-20	█			█
Jun-20	█			█
Jul-20	█			█
Aug-20	█			█
Sep-20	█			█
Oct-20	█			█
Nov-20	█			█
Dec-20	█			█



Project 1: Altitude Valves

Permit/Agreement Type	Required	Not Acquired	Not Needed
Endangered or threatened species permit			✓
Rivers & Harbors Action Section 10 and/or Clean Water Act Section 404			✓
National Historic Preservation Act and/or State Historic Preservation Officer Consultation			✓
Clean Water-Act Section 401 and/or 404			✓
Streambed Alteration Agreement			✓
Lake or Streambed Alteration Agreement			✓
Water Rights Permit			✓
Coastal Development Permit			✓
Land Acquisition / Easement	✓		
21 CEQA Documentation			✓

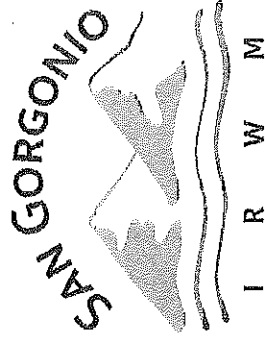
NIO

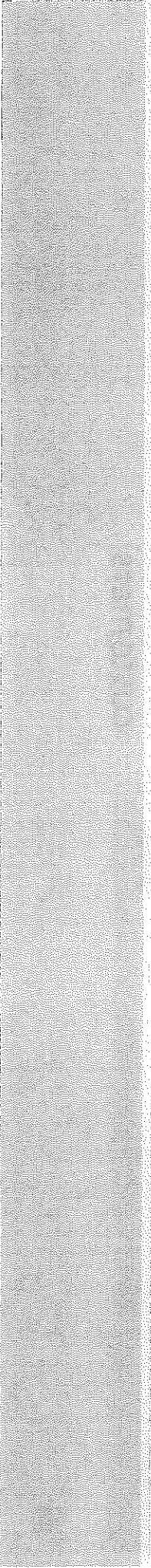
M

Project 1: Altitude Valves

Eligibility Requirements:

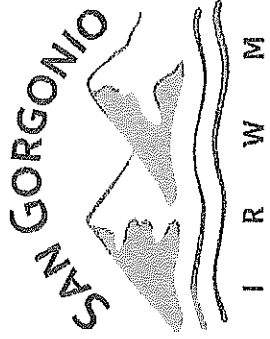
Proposal	Respond to climate change	✓
	Contribute to regional water self-reliance	✓
Project	Address critical needs of the IRWM Region	✓
	Consistent with Statewide Priorities	✓
	Useful life consistent with Government Code §16767	✓
	CEQA compliant	N/A



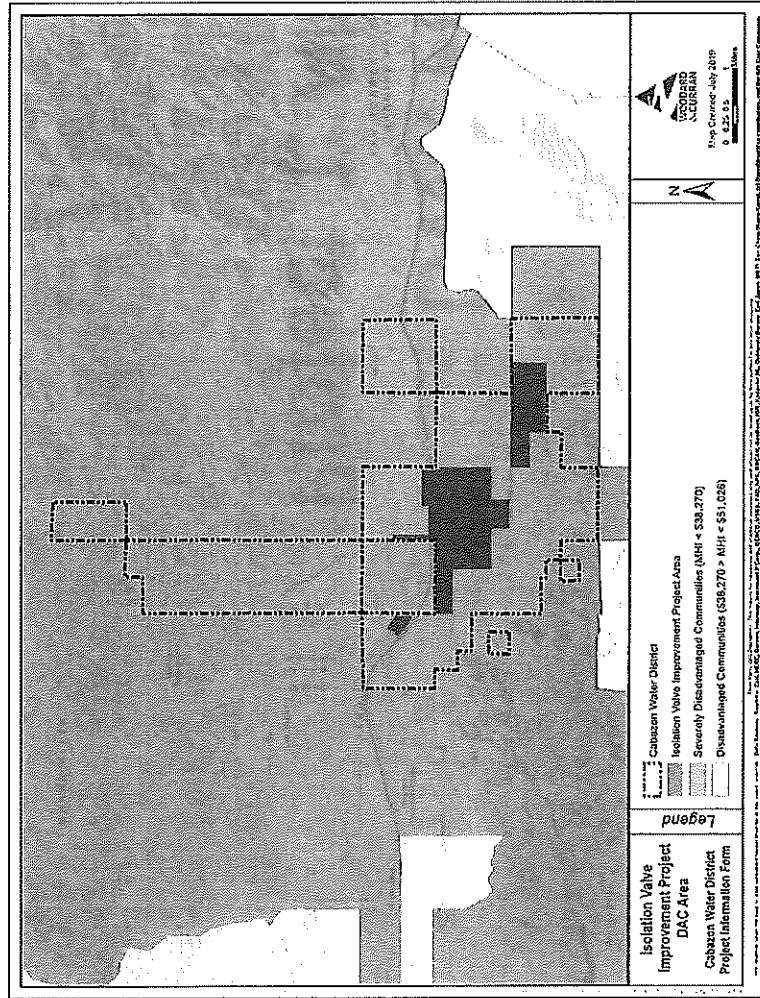


DWR Feedback

Project 1: Altitude Valves



Project 2: Isolation Valves



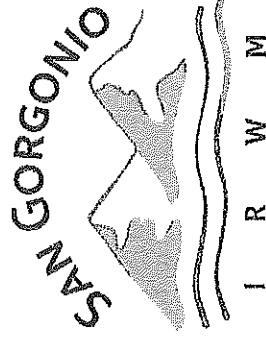
- Project Sponsor: Cabazon Water District
- System currently requires substantial dewatering when repairs are required (1 AF, 6-8 hours)
- Project will replace 45 non-functioning isolation valves and install 210 additional isolation valves
- Reduces system water losses
- Decreases number of impacted customers

Project 2: Isolation Valves

Needs Addressed

1. Improves water supply reliability by:
 1. Reducing repair time
 2. Reducing the number of customers affected by system repairs
 3. Reducing water waste
2. Reduces water use and associated energy demands
3. Protects DAC water supply reliability and reduces service interruption impacts to DACs

Addresses 5 IRWM Plan objectives and 3 statewide priorities

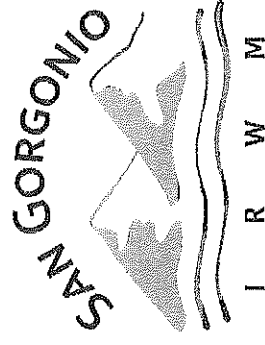


Project 2: Isolation Valves

Key Benefits

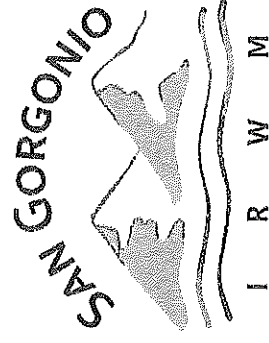
1. Reduce the quantity of water discharged to waste during outages
 - 1 AF lost per dewatering event
 - 30 dewatering events per year
2. Reduce the number of water users affected by water service interruptions or outages during repairs, replacements, and maintenance
3. Reduce the amount of water needed to replace water lost during dewatering
4. Reduce the overall time of system interruptions and outages
 - 6-8 hours to dewater system

Projected benefits a DAC



Project 2: Isolation Valves

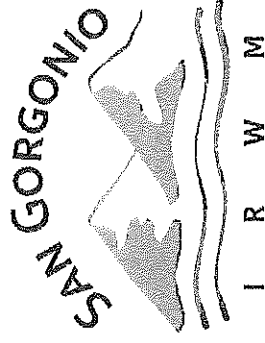
- **Alternatives**
 - Project was identified as necessary to meet identified need for improved system management
 - No alternatives evaluated, though number and location of valves was considered
- **How this project builds on previous IRWM projects**
 - Included in the IRWM Plan Project List
- **Operations and Maintenance**
 - Minimal maintenance required for valves
 - O&M will be conducted by Cabazon Water District and will be funded by normal services fees (operating budget)
- **Nature of stakeholder coordination**
 - Project reviewed by stakeholders as part of project submittal and selection process
 - Stakeholder coordination took place while the IRWM Region and Plan were being created.
 - Stakeholders provided input on the Regions vulnerabilities and needs, and the project selection and prioritization process.



Project 2: Isolation Valves

- Work Plan:
 - Project Administration – grant administration (quarterly reporting and invoicing, project completion report) and project oversight
 - Planning and design – *complete*
 - Land / easement acquisition – *complete not applicable*
 - Permitting – ~~not applicable~~ *encroachment permit to be obtained during construction*
 - Construction / installation – excavation along pipeline at valve locations, valve installation and replacement, testing, and restoration to pre-construction conditions.

Do we have any photos of the valves?

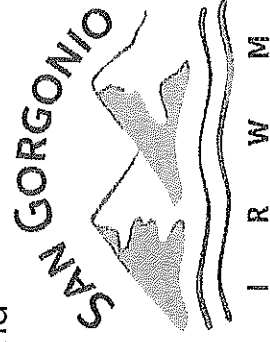


Project 2: Isolation Valves

Category	Cost Share - (Donor State Funded)	Request Grant Amount	Other Cost Share	Total Cost
Project Administration	\$5,000	\$15,000	\$0	\$20,000
Land Purchase / Easement	\$0	\$0	\$0	\$0
Planning / Design / Engineering / Environmental Documentation	\$30,000	\$40,000	\$0	\$70,000
Construction / Implementation	\$0	\$2,070,000	\$0	\$2,070,000
Column Total	\$35,000	\$2,125,000	\$0	\$2,160,000

Cost Share Waiver Requested: YES

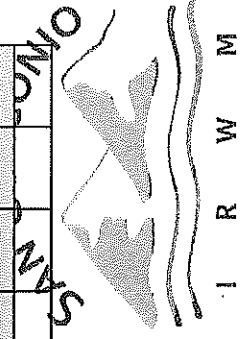
- Costs developed based on equipment costs and quantities (8" gate valve = \$7,500 each), and District engineering estimates for construction. 5% engineering, administration, and legal costs were assumed, consistent with past District projects.
- Cabazon Water District is providing cost share from general funds.



Project 2: Isolation Valves

Schedule

Month	Project Administration	Land Purchase / Easement	Planning / Design / Engineering / Enviro. Doc.	Construction / Implementation
Nov-18				
Dec-18				
Jan-19				
Feb-19				
Mar-19				
Apr-19				
May-19				
Jun-19				
Jul-19				
Aug-19				
Sep-19				
Oct-19				
Nov-19				
Dec-19				
Jan-20				
Feb-20				
Mar-20				
Apr-20				
May-20				
Jun-20				



Project 2: Isolation Valves

Permit or Agreement Type	Acquired	Not Acquired	Not Needed
Endangered or threatened species permit			✓
Rivers & Harbors Action Section 10 and/or Clean Water Act Section 404			✓
National Historic Preservation Act and/or State Historic Preservation Officer Consultation			✓
Clean Water Act Section 401 and/or 404			✓
Streambed Alteration Agreement			✓
Lake or Streambed Alteration Agreement			✓
Water Rights Permit			✓
Coastal Development Permit			✓
Land Acquisition / Easement			✓
31 CEQA Documentation			✓

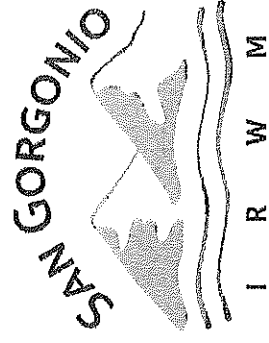
N/O

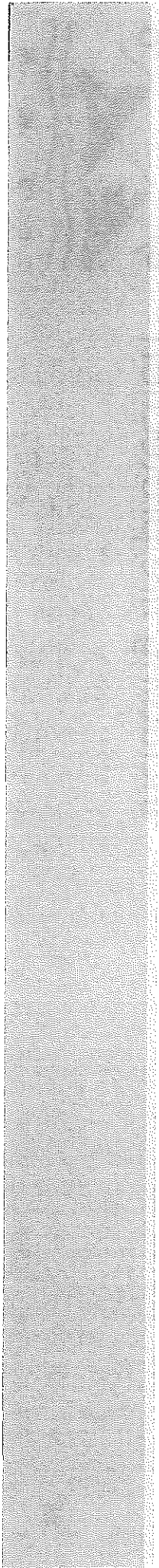
M

Project 2: Isolation Valves

Eligibility Requirements:

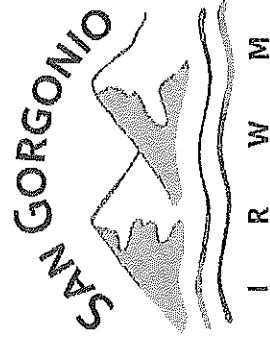
Proposal	Respond to climate change	✓
	Contribute to regional water self-reliance	✓
Project	Address critical needs of the IRWM Region	✓
	Consistent with Statewide Priorities	✓
	Useful life consistent with Government Code §16767	✓
	CEQA compliant	N/A





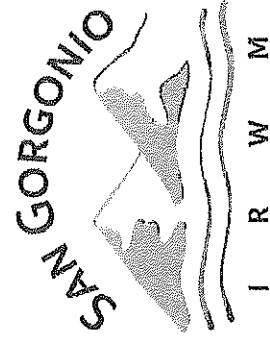
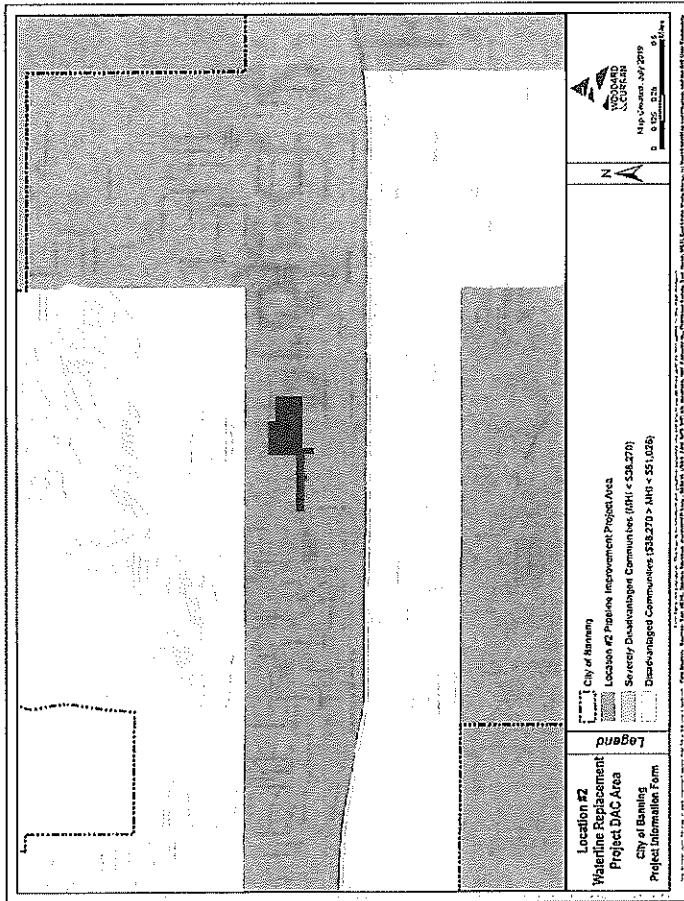
DWR Feedback

Project 2: Isolation Valves



Project 3: Location #2 Waterline Replacement

- Project Sponsor: City of Banning
- Replacement and upgrade of leaking waterlines
- Moves alignments to more accessible locations
- Installation of smart meters
- Installation of fire hydrants
- Increases system reliability, including fire protection

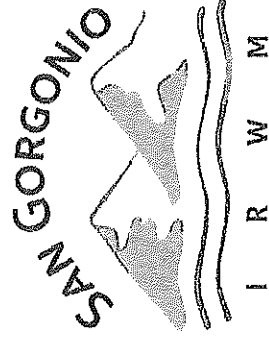


Project 3: Location #2 Waterline Replacement

Needs Addressed

1. Improves supply reliability by reducing leaks and allowing for easier access for repairs
2. Reduces water loss, allowing for more water to remain stored in the groundwater basin for emergencies, like drought or fire
3. Reduces energy use associated with imported water through offset demands, and associated GHG emissions contributing to climate change
4. Addresses DAC supply reliability issues and quality of service

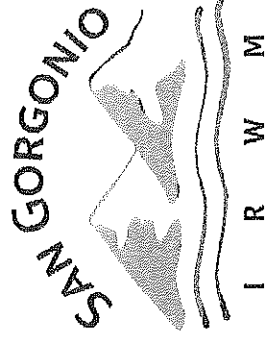
Addresses 4 RWM Plan objectives and 3 statewide priorities



Project 3: Location #2 Waterline Replacement

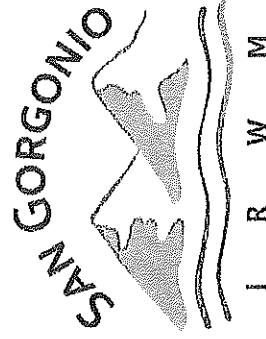
Key Benefits

1. Increase reliability of water system and increases ability to detect leaks
2. Reduces the number of leaks in the system and associated water loss
 - Last 10 years: 25 main leaks, 100 service line leaks
 - Savings: 16.6 AFY
3. Reduces water pumping by volume saved due to leaks
4. FIRE PROTECTION
5. Moves waterlines to more accessible locations for less disruptive and faster repairs when needed.



Project 3: Location #2 Waterline Replacement

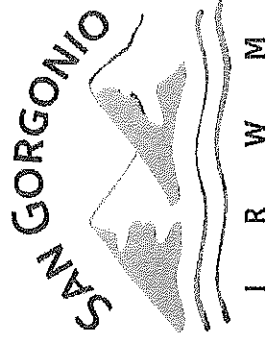
- **Alternatives**
 - One alternative – install waterline in easements behind homes
 - Alternative is less costly
 - Alternatives does not resolve maintenance challenges, increases risk of negative impacts to residents, and reduces ability to quickly identify and fix leaks, would not be able to install additional fire hydrants
- **How this project builds on previous IRWM projects**
 - Included as Conceptual Project in IRWM Plan
- **Operations and Maintenance**
 - O&M of pipeline, hydrants, and meters will be easier due to new location in public right-of-way
 - O&M will be conducted by the City of Banning and funded by normal service fees (operating budget)
- **Nature of stakeholder coordination**
 - Project reviewed by stakeholders as part of project submittal and selection process
 - Stakeholder coordination took place while the IRWM Region and Plan were being created.
 - Stakeholders provided input on the Regions vulnerabilities and needs, and the project selection and prioritization process.



Project 3: Location #2 Waterline Replacement

- Work Plan:
 - Project Administration – grant administration (quarterly reporting and invoicing, project completion report) and project oversight
 - Planning and design – *complete*
 - Land / easement acquisition – *not applicable*
 - Permitting – *not applicable*
 - Construction / installation – excavation and removal of portions of the existing watermain along Nicolet St., and abandon in place the rest, construction of new waterline, installation of fire hydrants and AMI smart meters, abandon in place of existing service lines, testing, restoration to pre-construction conditions.

Do we have any photos?

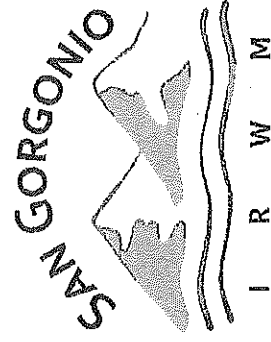


Project 3: Location #2 Waterline Replacement

Category	Cost Share Not State Funded	Request Grant Amount	Other Cost Share	Total Cost
Project Administration	\$16,142	\$0	\$0	\$16,142
Land Purchase / Easement	\$0	\$0	\$0	\$0
Planning / Design / Engineering / Environmental Documentation	\$40,706	\$0	\$0	\$40,706
Construction / Implementation	\$0	\$1,614,197	\$0	\$1,614,197
Column Total	\$56,848	\$1,614,197	\$0	\$1,971,045

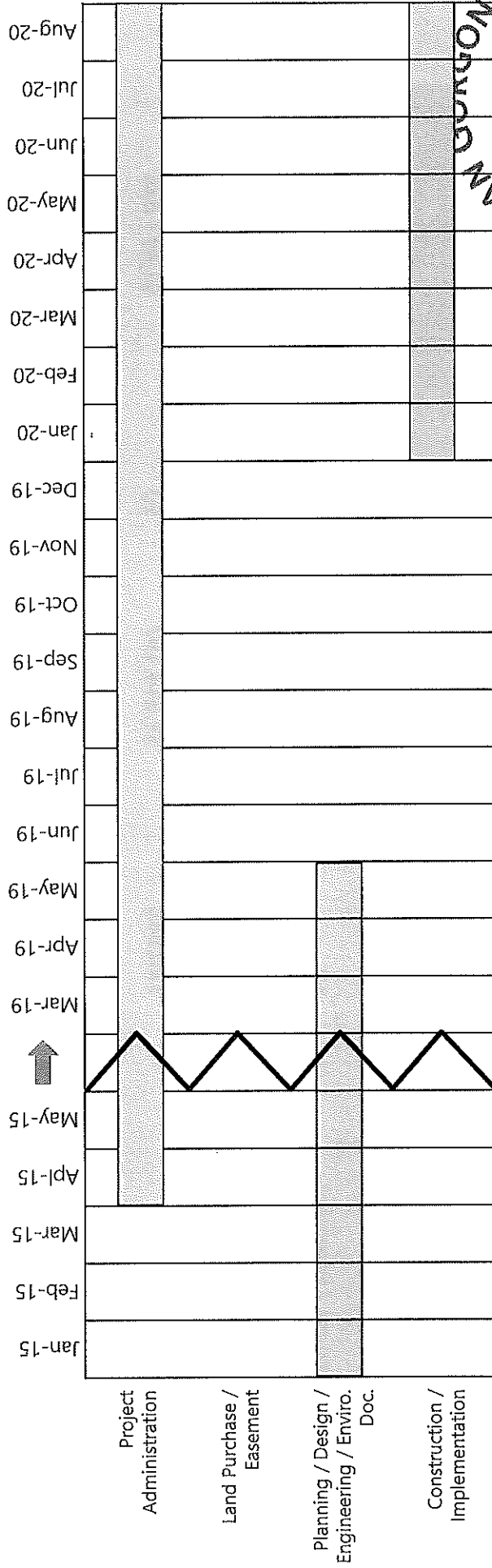
Cost Share Waiver Requested: YES

- Costs developed from detailed engineering design.
- City of Banning providing cost share from water enterprise funds.



Project 3: Location #2 Waterline Replacement

Schedule



Project 3: Location #2 Waterline Replacement

Permit or Agreement Type	Acquired	Not Acquired	Not Needed
Endangered or threatened species permit			✓
Rivers & Harbors Action Section 10 and/or Clean Water Act Section 404			✓
National Historic Preservation Act and/or State Historic Preservation Officer Consultation			✓
Clean Water Act Section 401 and/or 404			✓
Streambed Alteration Agreement			✓
Lake or Streambed Alteration Agreement			✓
Water Rights Permit			✓
Coastal Development Permit			✓
Land Acquisition / Easement			✓
41 CEQA Documentation			✓

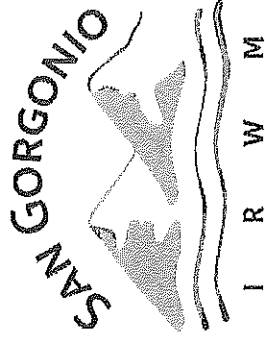
N/O

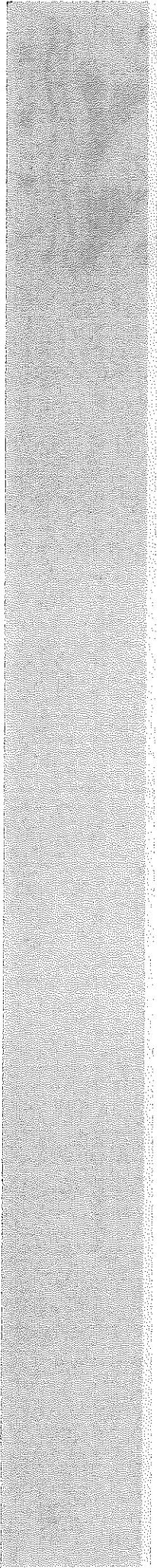
M

Project 3: Location #2 Waterline Replacement

Eligibility Requirements:

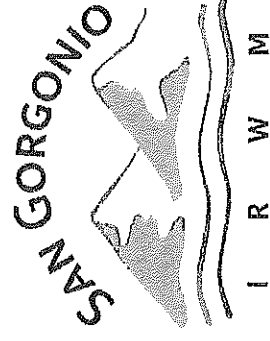
Proposal	Respond to climate change	✓
	Contribute to regional water self-reliance	✓
Project	Address critical needs of the IRWM Region	✓
	Consistent with Statewide Priorities	✓
	Useful life consistent with Government Code §16767	✓
	CEQA compliant	N/A





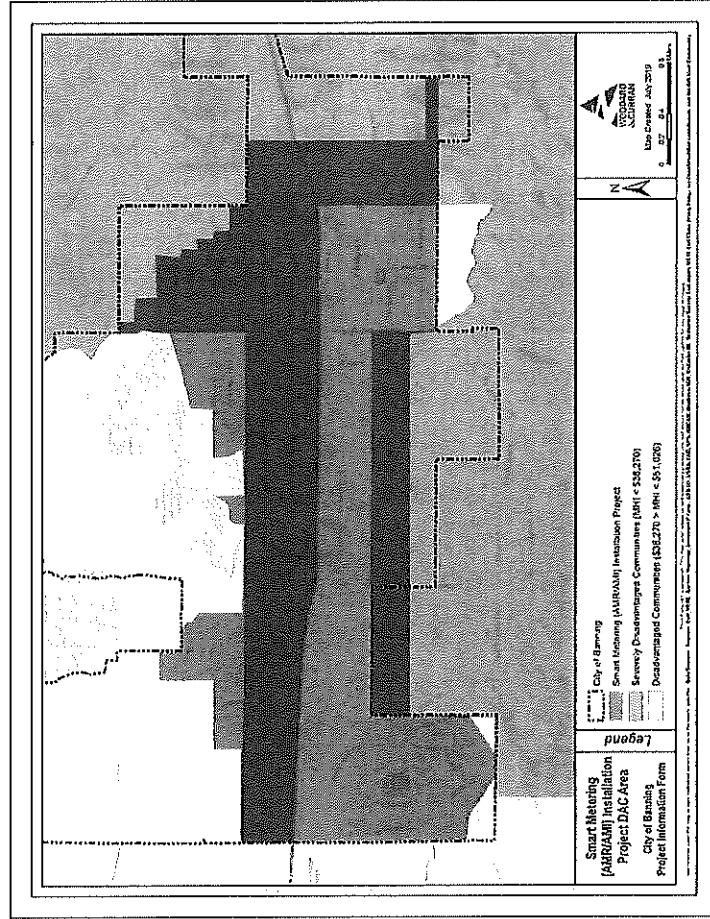
DWR Feedback

Project 3: Location #2 Waterline Replacement



Project 4: Smart Metering

- Project Sponsor: City of Banning
- Replaces 10,500 manually-read meters with Automatic Metering Infrastructure (AMI)
- Allows for the detection of leaks and abnormal flows
- Provides water usage data to customers and City of Banning
- Estimated water savings = 686 AFY

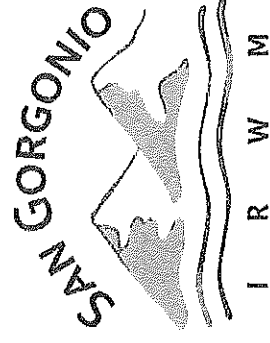


Project 4: Smart Metering

Needs Addressed

1. Improves supply reliability by reducing water loss
2. Reduces customer costs from late leak detection
3. Water conservation allows for supplies to be stored for later use such as during emergencies
4. Reduces energy use and associated GHG emissions contributing to climate change
5. Reduces demand for imported water

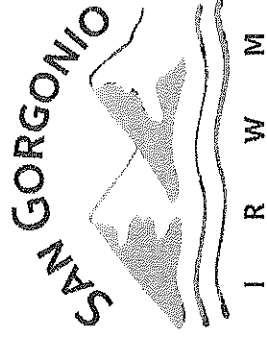
Addresses 3 RWQM Plan objectives and 4 statewide priorities



Project 4: Smart Metering

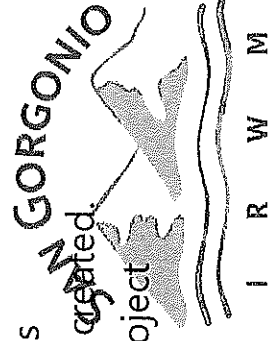
Key Benefits

1. Estimated water savings of 686 AFY from early leak detection
2. Leak and abnormal flow detection
3. Provides usage data to customers and City of Banning which will assist in conservation planning
 - Supports changes to customer behaviors that are expected to result in additional water conservation beyond the 686 AFY



Project 4: Smart Metering

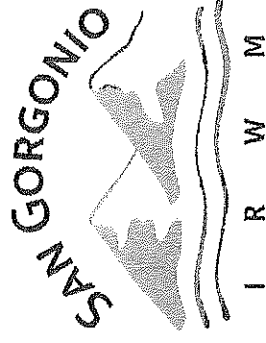
- **Alternatives**
 - Automatic Meter Reading (AMR) considered – did not provide as high of leak detection benefits of AMI, and did not provide labor savings that AMI does
 - 4 types of AMI were considered, and least cost alternative was selected
- **How this project builds on previous IRWM projects**
 - Included as Conceptual Project in IRWM Plan
- **Operations and Maintenance**
 - Meter reading will be less costly under this project
 - O&M will be conducted by the City of Banning and funded by normal service fees (operating budget)
- **Nature of stakeholder coordination**
 - Project reviewed by stakeholders as part of project submittal and selection process
 - Stakeholder coordination took place while the IRWM Region and Plan were being created.
 - Stakeholders provided input on the Regions vulnerabilities and needs, and the project selection and prioritization process.



Project 4: Smart Metering

- Work Plan:
 - Project Administration – grant administration (quarterly reporting and invoicing, project completion report) and project oversight
 - Planning and design – *complete*
 - Land / easement acquisition – *not applicable*
 - Permitting – *not applicable*
 - Construction / installation – removal of old meters, installation of new smart meters and leak sensors, installation of data collectors, rollout of “Drop Counter” software to communicate water use data to customers, customer outreach on new water use tools

Do we have any photos of the pilot project?

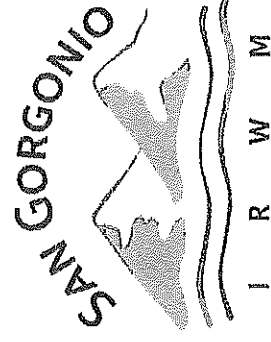


Project 4: Smart Metering

Category	Cost Share Non-State Funded	Request Grant Amount	Other Cost Share	Total Cost
Project Administration	\$534,454	\$0	\$0	\$534,454
Land Purchase / Easement	\$0	\$0	\$0	\$0
Planning / Design / Engineering / Environmental Documentation	\$24,081.65	\$0	\$0	\$24,081.65
Construction / Implementation	\$300,000	\$2,081,517	\$0	\$2,381,517
Column Total	\$858,536	\$2,081,517	\$0	\$2,940,053

Cost Share Waiver Requested: YES

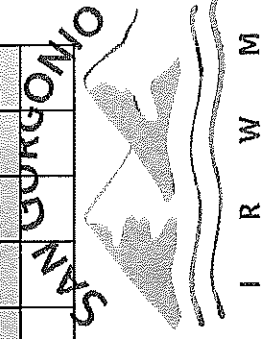
- Detailed scope and budget developed by City engineers and its consultants for USBR WaterSMART grant
- Partially funded by USBR WaterSMART grant (\$300,000)
- City of Banning providing additional cost share from water enterprise funds



Project 4: Smart Metering

Schedule

Month	Project Administration	Land Purchase / Easement	Planning / Design / Engineering / Enviro. Doc.	Construction / Implementation
Aug-19	Active		Active	
Sep-19	Active		Active	
Oct-19	Active		Active	
Nov-19	Active		Active	
Dec-19	Active		Active	
Jan-20	Active		Active	Active
Feb-20	Active		Active	Active
Mar-20	Active		Active	Active
Apr-20	Active			Active
May-20	Active			Active
Jun-20	Active			Active
Jul-20	Active			Active
Aug-20	Active			Active
Sep-20	Active			Active
Oct-20	Active			Active
Nov-20	Active			Active
Dec-20	Active			Active
Jan-21	Active			Active
Feb-21	Active			Active
Mar-21	Active			Active
Apr-21	Active			Active
May-21	Active			Active
Jun-21	Active			Active
Jul-21	Active			Active
Aug-21	Active			Active
Sep-21	Active			Active



Project 4: City of Banning – Smart Metering

Permit or Agreement Type	Acquired	Not Acquired	Not Needed
Endangered or threatened species permit			✓
Rivers & Harbors Action Section 10 and/or Clean Water Act Section 404			✓
National Historic Preservation Act and/or State Historic Preservation Officer Consultation			✓
Clean Water Act Section 401 and/or 404			✓
Streambed Alteration Agreement			✓
Lake or Streambed Alteration Agreement			✓
Water Rights Permit			✓
Coastal Development Permit			✓
Land Acquisition / Easement			✓
51 CEQA Documentation			✓

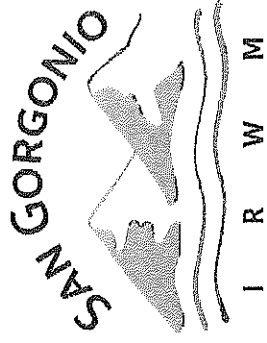
N/O

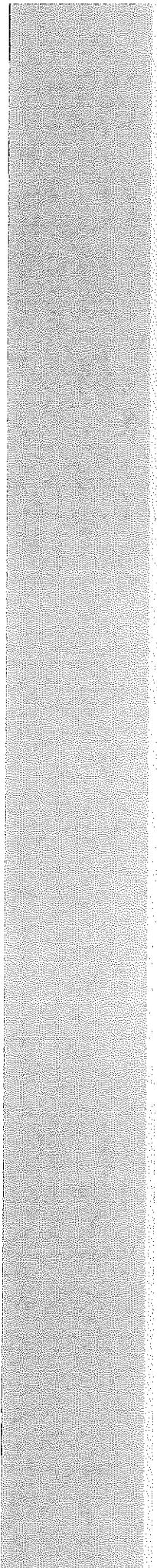
M

Project 4: City of Banning – Smart Metering

Eligibility Requirements:

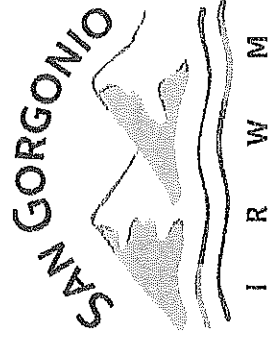
Proposal	Respond to climate change	✓
	Contribute to regional water self-reliance	✓
Project	Address critical needs of the IRWM Region	✓
	Consistent with Statewide Priorities	✓
	Useful life consistent with Government Code §16767	✓
	CEQA compliant	N/A

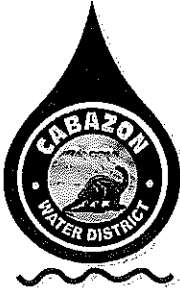





DWR Feedback

Project 4: Smart Metering





MEMORANDUM

DATE: August 14, 2019
TO: Director Wargo
Director Snaderson
FROM: C. Louie – General Manager 
SUBJ: RE: Vendor Bid RE: Computer IT Services
CC: Board of Directors
Lemus

SUMMARY

During the regular Board meeting of 07/16/19, the Board wished to see a comparative analysis to see what other IT Providers would charge for the same services enjoyed by the District, along with obtaining at least three (3) other bids in order to gain a better understanding of where costs lies.

*Note: No roll call vote was made, but it was the consensus of the Board to table this item for the August Regular Board Meeting, and to have management look into the requested items. No objections were voiced by either Board or public. Director Israel was the only Director absent from this meeting.

STATEMENT OF FACTS

Assistant General Manager (AGM) Lemus contacted several other water districts and mutual water companies. The results were as follows:

1. **Desert Water Agency** – In-house IT
2. **High Valley Water District** – Uses General Manager's son when in a pinch.
3. **Hi-Desert Water Agency** – *Yumatech* comments are they're inconsistent with customer service. At time they are "spot on" and there are times they are not.
4. **Mission Springs Water District** – *Yumatech* comments are they're inconsistent with customer service. At time they are "spot on" and there are times they are not.
5. **Idyllwild Water District** – *Computer Options* have high rates, but satisfied with the companies services.

AGM Lemus stated she had called **Accent**; they do not charge a "flat rate" regardless of how large or small we are. They (**Accent**) actually charge on how many computers and accounts (logins) we have, etc. Keep in mind that they (**Accent**) do not assign us one person to assist the District when help is required, but they (**Accent**) have a large staff/team. This helps the District to obtain a quicker response time. A list of everything that they (**Accent**) provide us is on their monthly invoices. Also, after speaking with them, it looked like we had a few extra, unused email addresses/accounts (a contractor email, Juliana's, Tim's, etc.), so I had those removed. This will save the District a couple hundred dollars a month.

**CABAZON WATER DISTRICT
EIGHTH AMEND. TO EMPLOYMENT AGREEMENT – GENERAL MANAGER**

This Eighth Amendment to Employment Agreement (this “Eighth Amendment”) between the Cabazon Water District (the “District”) and Calvin Louie (the “Employee”), is entered into this ____ day of July 2019. Except as modified in the prior First through Seventh Amendments, and as further modified in this Eighth Amendment, the Employment Agreement between the District and the Employee shall remain in full force and effect. The parties to this Eighth Amendment agree to the following changes:

Section 3 (a) entitled “Compensation” is hereby amended to provide a three percent (3%) cost of living increase, consistent with the 2018-19 CPI, as follows:

“(a) Compensation. As of July 1, 2019, the District agrees to pay Employee for services rendered pursuant hereto at a rate of Eighty Nine Thousand and Two Hundred and Nine Dollars and Fifty Five Cents (\$89,209.55) annually, pursuant to the procedures regularly established and as they may be amended by the District in its sole discretion.

“All compensation and comparable payments to be paid to Employee under this Agreement shall be less customary withholdings and taxes as required by law. The Board of Directors will review Employee’s salary in conjunction with his annual performance review. Upon the Board’s determination that the Employee has performed at a satisfactory level, the Employee shall receive a cost of living adjustment to his salary in accordance with the Consumer Price Index applicable to Riverside County. However, in no event shall the salary increase due to cost of living be less than two percent (2%) nor more than three percent (3%). The Board may offer a greater salary increase if, in its discretion, it asserts Employee’s performance warrants said increase. Salary increases must be expressly memorialized in writing.”

The District and the Employee have duly executed this Eighth Amendment to Employment Agreement as of the date first written above, and it is effective as of July 1, 2019.

CABAZON WATER DISTRICT

By: _____
Robert Lynk,
President, Board of Directors

Calvin Louie